

Vista 100
Procedures for Changing User Codes

1. Enter Installer, Master, or Manager Code + 8 + User number that you wish to change (002-128) + the new code for that user.

NOTE: An Installers, Master, or Manager code can be used to change a code. If using a Master or Manager code instead of an Installers code, it must have a higher level of authority than the code being changed. A Master or Manager cannot change a code with the same authority as himself. However, a Master or Manager can change himself.

NOTE:

- 1 = Master (arm, disarm, bypass, add, or modify)
- 2 = Manager (arm, disarm, bypass, add, or modify lower level users)
- 3 = Operator Level A (arm, disarm, bypass)
- 4 = Operator Level B (arm, disarm)
- 5 = Operator Level C (arm, disarm only if system armed with this code)
- 6 = Duress (arm, disarm, trigger silent panic alarm)

2. When the screen displays “ADD NEW USER?”, Press 0 for NO.

3. Then screen will display “USER (#) CHANGED SUCCESSFULLY”.

NOTES: If a Master or Manager tries to change himself (ie. Master/Manager Code + his user number + his new code) the screen will prompt him to “RE-ENTER NEW CODE DIGITS”.

If you try to change a code by using a code that has the same or lower authority level than that code, the screen will display “NOT AUTHORIZED FOR USER ENTRY”.

The code that is changed will take on all characteristics of the code it was changed from.

To Exit the USER EDIT MODE, press either “ * ” or “ # ”, or just don’t press any keys for 10 seconds and it will time out.
